

# AGENDA

## *REGULAR MEETING OF COUNCIL*

**Tuesday, May 26, 2015**

**7:30 p.m.**

**George Fraser Room, Ucluelet Community Centre  
500 Matterson Drive,  
Ucluelet, B.C.**

**Council Members:**

Mayor Dianne St. Jacques

Councillor Sally Mole

Councillor Randy Oliwa

Councillor Marilyn McEwen

Councillor Mayco Noel



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## REGULAR MEETING OF COUNCIL

7:30 p.m.

Tuesday, May 26, 2015

George Fraser Room, Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet

### AGENDA

1. **CALL TO ORDER**
2. **ADOPTION OF MINUTES**
  - 2.1. **May 12, 2015 Regular Council Minutes** p.9
  - 2.2. **May 14, 2015 Special Council Minutes** p.15
3. **PUBLIC INPUT, DELEGATIONS & PETITIONS**

Delegations

  - 3.1 **Tawney Lem, West Coast Aquatic** p.21  
Re: Feedback on Education Tourism Economy Research
4. **CORRESPONDENCE**
  - 4.1. **Proclamation re: Access Awareness Day - June 6, 2015** p.25  
Lorraine Copas, Social Planning & Research Council of BC
  - 4.2. **Authorization re: Sewage Treatment System Assessment** p.31  
Vanassa Daranikone, Environment Canada
  - 4.3. **Request re: Installing Gate at Helen Road/ Hyphocus Island** p.33  
Ian Jacobs, Resident
  - 4.4. **Invitation re: 2015 Ucluelet Secondary School Commencement** p.35  
Carol Sedgwick, Ucluelet Secondary School
  - 4.5. **Speed Bumps on Helen Road** p.37  
Lisbeth Edwards, Resident
5. **INFORMATION ITEMS**
  - 5.1. **2014 Endorsed UBCM Resolutions** p.41  
Union of BC Municipalities
  - 5.2. **Completion of 2014/15 Community to Community Forum** p.45  
Union of BC Municipalities
  - 5.3. **Vancouver Island Trails Strategy – Phase 1 Inventory** p.47  
Tourism Vancouver Island
  - 5.4. **Canada 150 Fund** p.49  
House of Commons

**5.5. Gateway Development Permit Area – OCP Update**  
District of Tofino

p.51

**6. COUNCIL COMMITTEE REPORTS**

**6.1. Councillor Sally Mole**

*Deputy Mayor April – June*

- Ucluelet & Area Child Care Society
- Westcoast Community Resources Society
- Coastal Family Resource Coalition
- Food Bank on the Edge

**6.2. Councillor Marilyn McEwen**

*Deputy Mayor July – September*

- West Coast Multiplex Society
- Ucluelet & Area Historical Society
- Wild Pacific Trail Society
- Vancouver Island Regional Library Board - Trustee

**6.3. Councillor Mayco Noel**

*Deputy Mayor October – December*

- Ucluelet Volunteer Fire Brigade
- Central West Coast Forest Society
- Ucluelet Chamber of Commerce
- Signage Committee

RECOMMENDED:

THAT Council appoints Councillor Noel to serve as Council's representative to Tourism Ucluelet.

**6.4. Councillor Randy Oliwa**

*Deputy Mayor January – March*

- Vancouver Island Regional Library Board - Alternate
- Harbour Advisory Committee
- Aquarium Board
- Seaview Seniors Housing Society

**6.5. Mayor Dianne St. Jacques**

- Alberni-Clayoquot Regional District
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Pacific Rim Harbour Authority

**7. REPORTS**

**7.1. Expenditure Voucher G-09/15**

p.71

Jeanette O'Connor, Chief Financial Officer

**8. LEGISLATION**

**8.1. Proposal to Amend CS-7 Zone to Include “Personal Services”  
As a Permitted Use** **p.79**

John Towgood, Planning Assistant

**8.2. Zoning Amendment Bylaw 1183, 2015** **p.83**

**9. LATE ITEMS**

Late items will be addressed here but will appear in a separate agenda.

**10. NEW BUSINESS**

**11. QUESTION PERIOD**

**12. CLOSED SESSION**

This meeting may be closed to the public where items for consideration meet the requirements of Section 90 of the *Community Charter*.

**13. ADJOURNMENT**

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## MINUTES

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#### 4. CORRESPONDENCE:

##### 4.1 Invitation re: Huu-ay-aht First Nations Education Forum

Kathy Waddell, Huu-ay-aht First Nations

2015-121 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council receive correspondence item 4.1 as information.*

**CARRIED**

#### 5. INFORMATION ITEMS:

None

#### 6. COUNCIL COMMITTEE REPORTS:

##### 6.1 Councillor Mole

###### Coastal Family Resource Coalition

- Thank-you to Council members who attended Coming Together Forum on May 6; well-attended with great information shared and discussed

##### 6.2 Councillor McEwen

###### Wild Pacific Trail Society

- AGM held May 3; WPT has 6 returning directors and 7 new directors, with Dario Corlazzoli as newest director
- Set up new permanent director seat for Yuułu?i?ath Government, filled this year by Vi Mundy
- Will elect officers at May 14 regular meeting

###### Ucluelet & Area Historical Society

- Held annual Mother's Day plant sale on May 9; made \$650 for the society; attendance was down a bit, so may look at changing date or new incentives to raise funds next year

###### West Coast Multiplex Society

- Held AGM at Long Beach Golf Course on May 4; 9 board members present and re-elected
- Legacy board created, made up of group who've been involved in multiplex project from the beginning; are not official board members, but WCMS values their expertise
- Multiplex Scramble Golf Tourny on October 3, 2015; last year's event raised \$10k for society

###### Heritage Fair

- Clr. McEwen helped judge at Ucluelet Elementary Heritage Fair; kids did great projects; received handmade and signed thank-you card from kids

##### 6.3 Councillor Noel

###### Ucluelet Volunteer Fire Brigade

- Finished Emergency Preparedness Week; very good turnout, with 170 people checking in for drill

#### Central West Coast Forest Society

- Followed up on grant request for knotweed removal, society will determine which season is best to do removal and try to line up timing with grant process; identified few other spots in town with knotweed
- Clr. Noel will be counting Coho at Lost Shoe Creek on May 15

#### Ucluelet Chamber of Commerce

- Very busy this week; agreement that Ucluelet is a resort municipality, which spurred discussion on what can be done to support businesses and TU

### **6.4 Councillor Oliwa**

#### Seaview Seniors Housing Society

- Held Spring Fling and bake sale at Forest Glen on May 9; sales were slightly down, but intention was to get people to visit the facility; will start advertising earlier next year
- Forest Glen discussing Phase 2 of facility; there is room for expansion on the second level; recent forum discussed aging demographic and facility needs; emphasis placed on building to each age demographic as part of 50-year plan to prevent gaps in care

#### Harbour Advisory Commission

- Attended first meeting with 2 new appointees; highlights of meeting were reviewing their bylaw and terms of reference; have good consistency with staggered board terms: next year, 4 commissioners' terms will come due, and 3 will come due in 2017
- HAC requested copies of Harbour Authority minutes, as they are completed, and a copy of last year's harbour budget for information

### **6.5 Mayor St. Jacques**

#### Coming Together Forum

- Attended event, lots of representation; interesting fact from Island Health is that out of a \$2 billion dollar budget, less than 2% goes toward prevention

#### Helipad

- Attended operational meeting for hospital helipad; Transport Canada has condemned existing helipad; Health Care Society is looking to build care facility adjacent to hospital, preventing that area from being used for new helipad; will look for full confirmation that Island Health won't fund new helipad

#### Community Forest

- Update: plan will go to regional director in Nanaimo on May 14, which is last step in the process; Mayor St. Jacques will follow up on May 15 to get timelines for full completion

#### Business Walk

- Council and Chamber directors met with various businesses in town today to ask how they're doing; as part of strategic planning, Council wants to support local business; looking into different ideas and ways to help
- If any businesses were missed they can pick up forms at Municipal Hall to fill out and return, or contact Council for a visit

2015-122 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council receive all committee reports.*

**CARRIED**

## **7. REPORTS:**

**7.1 Expenditure Voucher G-08/15**  
Jeanette O'Connor, Chief Financial Officer

2015-123 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Council receive Expenditure Voucher G-08/15.*

**CARRIED**

**7.2 Development Permit Application for 225 Boardwalk Boulevard**  
John Towgood, Planning Assistant

2015-124 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT Council approve recommendation 1 of the "Development Permit Application for: Lot 6, Plan VIP66186 (225 Boardwalk Boulevard)" report, which states:*

- 1. THAT Council approve the Development Permit on the above referenced property subject to the conditions outlined below and within the body of this report.*

**CARRIED**

2015-125 It was moved by Councillor Mole and seconded by Councillor Noel  
*THAT staff be directed to obtain legal advice and clarity on any covenants registered on title for 225 Boardwalk Boulevard.*

**CARRIED**

## **8. LEGISLATION:**

**8.1 2015 - 2019 Five Year Financial Plan Bylaw No. 1181, 2015**  
Jeanette O'Connor, Chief Financial Officer

2015-126 It was moved by Councillor McEwen and seconded by Councillor Noel  
*THAT Council approve recommendation 1 of the "2015 Five-Year Financial Plan" report, which states:*

- 1. THAT Council give up to three readings to the Five-Year Financial Plan Bylaw No. 1181, 2015.*

**CARRIED**

- Acting CAO, Jeanette O'Connor, read Bylaw No. 1181, 2015

2015-127 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council give First Reading to District of Ucluelet Five Year Financial Plan Bylaw No. 1181, 2015.*

**CARRIED**

2015-128 It was moved by Councillor Oliwa and seconded by Councillor Noel  
*THAT Council give Second Reading to District of Ucluelet Five Year Financial Plan Bylaw No. 1181, 2015.*

**CARRIED**

2015-129 It was moved by Councillor Noel and seconded by Councillor McEwen  
*THAT Council give Third Reading to District of Ucluelet Five Year Financial Plan Bylaw No. 1181, 2015.*

**CARRIED**

**8.2 2015 Tax Rates Bylaw No. 1182, 2015**  
Jeanette O'Connor, Chief Financial Officer

2015-130 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council approve recommendation 1 of the "2015 Tax Rates Bylaw" report, which states:*

1. *THAT Council gives up to three readings to the 2015 Tax Rate Bylaw No. 1182, 2015*

**CARRIED**

- Acting CAO, Jeanette O'Connor, read Bylaw No. 1182, 2015

2015-131 It was moved by Councillor McEwen and seconded by Councillor Oliwa  
*THAT Council give First Reading to Annual Tax Rates Bylaw No. 1182, 2015.*

**CARRIED**

2015-132 It was moved by Councillor Noel and seconded by Councillor McEwen  
*THAT Council give Second Reading to Annual Tax Rates Bylaw No. 1182, 2015.*

**CARRIED**

2015-133 It was moved by Councillor Oliwa and seconded by Councillor Oliwa  
*THAT Council give Third Reading to Annual Tax Rates Bylaw No. 1182, 2015.*

**CARRIED**

**9. LATE ITEMS:**

**9.1 Presentation in Ucluelet re: Fukushima Monitoring**  
Jay Cullen, University of Victoria

2015-134 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT staff be directed to make suitable arrangements with Jay Cullen to present on Fukushima Radiation Monitoring in Ucluelet.*

**CARRIED**

**10. NEW BUSINESS:**

**10.1 Councillor Noel**

- ❖ Clr. Noel requested that staff ensure the District is made as presentable as possible for the May long weekend

**10.2 Councillor Oliwa**

- ❖ Clr. Oliwa noted that the reader boards at the school appear to be shutting off too early (well before sunset); requested that staff correct their timing

**10.3 Councillor Mole**

- ❖ Clr. Mole echoed Clr. Noel's statement and directed staff to arrange for appropriate coverage over weekend to deal with garbage cans, etc.

**11. QUESTION PERIOD:**

Council received questions and comments from the public re:

- Line item breakdown of Harbour revenues in Bylaw No. 1181

**12. CLOSED SESSION:**

Mayor St. Jacques suspended the regular council meeting at 8:26 pm and moved in-camera under section 90(1), subsections (a) and (g) of the *Community Charter* at 8:30 pm.

**13. ADJOURNMENT:**

Mayor St. Jacques adjourned the in-camera meeting at 9:23 pm and resumed the open meeting at 9:24 pm.

Mayor St. Jacques adjourned the regular council meeting at 9:25 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, May 12, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Jeanette O'Connor  
Acting CAO



**7.2 2015 Tax Rates Bylaw No. 1182, 2015**  
Jeanette O'Connor, Chief Financial Officer

- 2015-137 It was moved by Councillor Oliwa and seconded by Councillor Noel  
*THAT Council approve recommendation 1 of the "2015 Tax Rates Bylaw" report, which states:*
1. *THAT Council gives Final Adoption to the 2015 Tax Rate Bylaw No. 1182, 2015*

**CARRIED**

- 2015-138 It was moved by Councillor Noel and seconded by Councillor Oliwa  
*THAT Council give Fourth Reading and Adoption to Annual Tax Rates Bylaw No. 1182, 2015.*

**CARRIED**

**8. LATE ITEMS:**

**8.1 Road Use Request re: Traffic Control Training Course**  
Sheila Fiorin, Roadmasters Safety Group Inc.

- 2015-139 It was moved by Councillor Noel and seconded by Councillor Oliwa  
*THAT Roadmasters Safety Group Inc. be permitted to close one lane at the south corner of Marine Drive by Matterson, in accordance with submitted diagram, from 11am - 3pm on June 4, 2015 for the purposes of performing traffic control training.*

**CARRIED**

- ❖ Clr. Noel requested that staff post notice of the road closure at the Ucluelet Community Centre and nearby affected residences

**9. NEW BUSINESS:**

**10.1 Councillor McEwen**

- ❖ Clr. McEwen requested annual amount of library rent

**10.2 Councillor Oliwa**

- ❖ Clr. Oliwa requested that Internet services be revisited to look for cost savings

**10. QUESTION PERIOD:**

**11. CLOSED SESSION:**

**12. ADJOURNMENT:**

Acting Mayor McEwen adjourned the special council meeting at 9:16 am.

**CERTIFIED CORRECT:** Minutes of the Special Council Meeting held on Thursday, May 14, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Jeanette O'Connor  
Acting CAO

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## **PUBLIC INPUT, DELEGATIONS & PETITIONS**

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## DISTRICT OF UCLUELET

### Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: May 26, 2015

Organization Name: West Coast Aquatic - on behalf of the Pac Rim Education and Tourism Committee

Name of person(s) to make presentation: Tawney Lem

Topic: Education Tourism

Purpose of Presentation:

Information only

Requesting a letter of support

Other (provide details below)

Please describe:

The District of Ucluelet is one of 4 partners that comprises the Pac Rim Education and Tourism Committee. Over the past year, the committee has conducted several research pieces in an effort to advance the education tourism economy in the region. The committee has requested that West Coast Aquatic conduct a series of engagement sessions to provide an update on the research and seek feedback on options for moving the initiative forward. Council may wish to provide feedback at the May 26 meeting, or determine another process for providing feedback.

Contact person (if different from above): \_\_\_\_\_

Telephone Number and Email: 250-724-3600 ext. 203 tawney@westcoastaquatic.ca

Will you be providing supporting documentation?  Yes  No

If yes, what are you providing?

Handout(s)

PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

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## **CORRESPONDENCE**

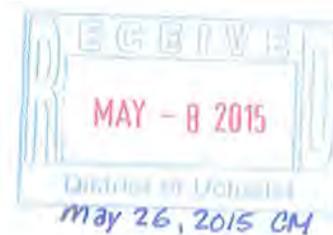
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# Accessibility is Working

Access Awareness Day 2015

MAYOR AND COUNCIL  
PO BOX 999  
UCLUELET BC V0R 3A0



May 1, 2015

Dear Mayor and Council:

RE: Access Awareness Day—June 6, 2015—Is Accessibility Working in Your Community?

June 6, 2015 marks SPARC BC's 18th annual Access Awareness Day! Access Awareness Day gives each of us an opportunity to look at our communities and to think about what we can do to make our communities more accessible and inclusive for everyone!

The theme for this year's Access Awareness Day is "Accessibility is Working". As part of this year's Access Awareness Day, our goal is to draw attention to leading practices and local innovation across BC communities with a focus on working together to help ensure that our communities are as accessible and inclusive as possible.

Each year we ask local governments to help support Access Awareness Day by passing a proclamation that recognizes the rights of all individuals to be active in their communities and to have the opportunity to participate in all aspects of community life. We hope you will consider adopting a proclamation that confirms your on-going commitment and support for building accessible and inclusive communities together.

As in the past, we have created a "leadership space" on our website where we recognize municipalities and organizations that have joined with us to promote Access Awareness Day. Our website lists municipalities that have recognized Access Awareness Day through an annual proclamation or letter of support.

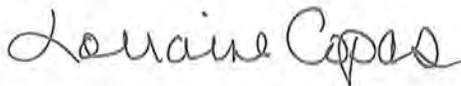
As part of this year's Access Awareness Day activities, our goal is to profile initiatives where accessibility is working. If you have a story or initiative that you feel is a good example of how

communities can work together to promote greater accessibility, please share it with us and we will help to promote it through our networks and with our members.

We also know that accessibility is something that is achieved by working together. Please join us in making this year's Access Awareness Day one of the best and help us to ensure that accessibility is working for everyone! If you have an idea or would like more information about how we could work together to advance shared accessibility goals, please do not hesitate to contact Alla Timofeyeva at 604-718-7735 or send an email to [mycommunity@sparc.bc.ca](mailto:mycommunity@sparc.bc.ca).

Thank you for your support. We look forward to hearing from you.

Sincerely,



Lorraine Copas  
Executive Director

Enclosure:

Sample Proclamation  
SPARC BC Access Awareness Day Poster

# Access Awareness Day 2015 Proclamation

**WHEREAS:** Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and,

**WHEREAS:** Accessibility affects all aspects of community life—physical, social and economic including employment, transportation, recreation, housing, and other opportunities; and,

**WHEREAS:** We all have a role to play in ensuring that our communities are as accessible and inclusive as possible.

## **THEREFORE BE IT RESOLVED:**

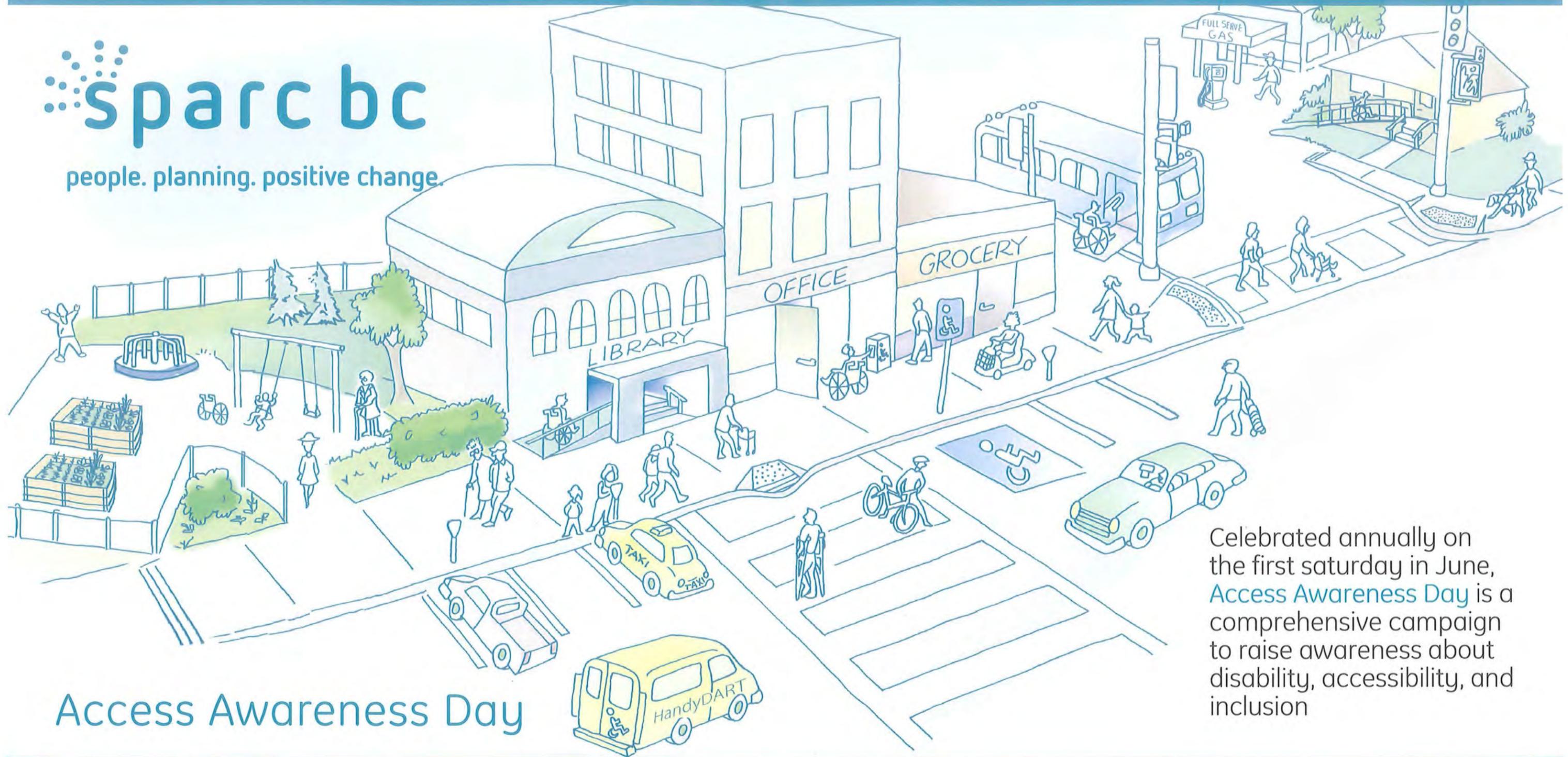
The citizens of \_\_\_\_\_ recognize the importance of ensuring that people with disabilities have equitable access to the opportunities that are important to them and live in an accessible community.

I, \_\_\_\_\_, Mayor/Chairperson of \_\_\_\_\_, do hereby proclaim Access Awareness Day—Saturday, June 6, 2015 in \_\_\_\_\_, a day of individual and group action to promote positive ways of building accessibility together to create accessible and inclusive communities for all of our citizens.

In witness whereof I hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Mayor/Chairperson of \_\_\_\_\_





Celebrated annually on the first Saturday in June, **Access Awareness Day** is a comprehensive campaign to raise awareness about disability, accessibility, and inclusion

## Access Awareness Day

Access Awareness Day has been made possible because of dedicated and inspired individuals who understand the importance of inclusion; the recognition that both the right and the opportunity to participate in all aspects of human life enable individuals and communities to celebrate their diversity and recognize their responsibilities.

Access Awareness Day is ultimately about more than just one day a year. It is a call to respond creatively and purposefully to build a society where barriers to inclusion are removed, and to ensure the independence, self-esteem, dignity, and security of all citizens.



# Accessibility is Working in My Community...



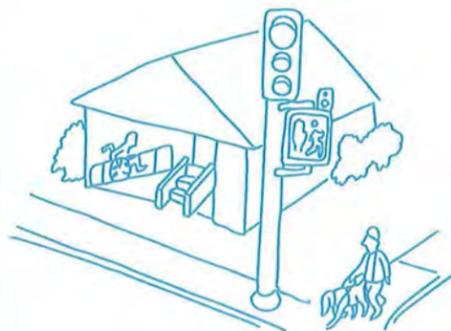
Help celebrate Access Awareness Day in your community.

We know that accessibility and inclusion is essential for ensuring that all community members have equity in opportunity and the ability to fully participate in all aspects of community life—economic, social, and recreational. This means that we need to think about and plan our communities with accessibility in mind. If you have a story or initiative that you feel is a good example of how communities can work together to promote greater accessibility, please share it with us and we will help to promote it through our networks and with our members. Also, if you have an idea about how we could work together to advance shared accessibility goals, please do not hesitate to send an email to [mycommunity@sparc.bc.ca](mailto:mycommunity@sparc.bc.ca) or contact Alla Timofeyeva at 604.718.7735.



## At Home

Housing is more than just 'bricks and mortar'—it is about having a place of one's own and the sense of autonomy and identity that goes with it. It is also about being part of the broader neighbourhood and the community that is around us. Adaptable and accessible housing helps to ensure that we are designing our communities with accessibility in mind and that there is a place for everyone.



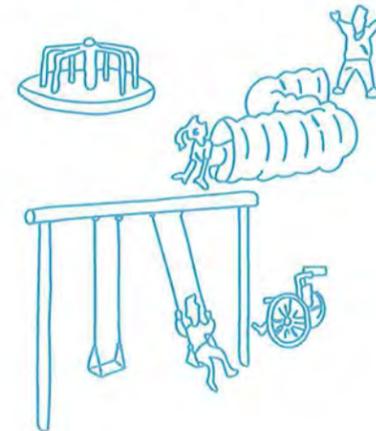
## At Work

For businesses, accessibility matters to their customers, clients, service users, employees and to the community. Across British Columbia there are more than 345,880 individuals 15 or older with health and activity limitations who are part of the work force. An accessible and inclusive community provides opportunities for each of us to share our skills and talents and bring our own special ingredients to the mix.



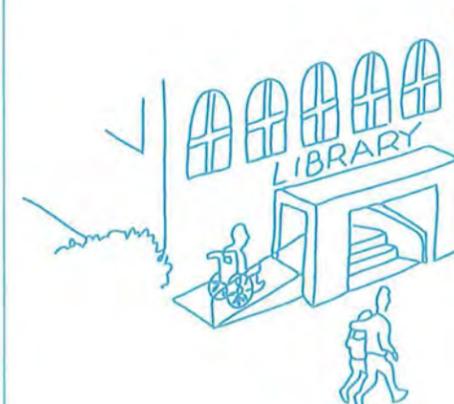
## At Play

There is no place like a playground if you are a child. Accessible playgrounds create a space where children can meet one another, play together and form friendships. Across British Columbia, there are more than 33,260 children under the age of 10 who have a health and activity limitation. By designing playgrounds that are accessible, we are building healthy, active and inclusive communities and neighbourhoods naturally.



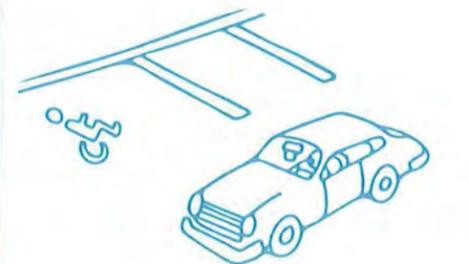
## Every place

Healthy, vibrant and active communities provide places where all people can come together to share in their community and to be a part of community life. Community centres, libraries and other gathering places provide an important connection to the community and help to create welcoming and accessible spaces.



## Every day

Sometimes "open" can mean more than business hours. It can be a feeling of acceptance and belonging. Some places can feel more open and accepting of people with disabilities than others. It is a wonderful accomplishment when all members of a community can feel a sense of genuine inclusion and that as a society we are open to everyone.



## Access Awareness Day—June 6, 2015



SPARC BC would like to acknowledge the Developmental Disabilities Association for their contribution to our community inclusion initiative and the images used in this poster. A complete copy of our community inclusion initiative can be found on our website at [www.sparc.bc.ca](http://www.sparc.bc.ca). This initiative was designed to show, through images and stories, what it means to be a truly accessible and inclusive community.

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**From:** Info Ucluelet  
**Subject:** Appointment Request - Public Works

**From:** Daranikone, Vanassa [PYR] [<mailto:Vanassa.Daranikone@ec.gc.ca>]  
**Sent:** May-19-15 8:39 AM  
**To:** Info Ucluelet  
**Subject:** Appointment Request - Public Works

Hello,

We are seeking authorization from the District of Ucluelet to conduct an assessment on the sewage treatment system that services the District and Ucluelet FN land. The objective of the assessment is to determine the impact of the system on shellfish harvesting waters in the area. This will lead to a formal sanitary classification change (if any impact is found) with reassurance that shellfish in the area is safe for consumption. Currently, our information on the District's wastewater and collection system is out of date and the intention is simply to gather up-to-date information to help with the assessment.

Environment Canada's Marine Water Quality Monitoring Unit will be in the area the week of May 25<sup>th</sup>, 2015. We would like to set up a meeting with someone from Public Works with intimate knowledge of the wastewater system on the morning of **Wednesday, May 27, 2015**. The assessment will consist of a site visit from EC Wastewater Engineer, Jeffrey Stobo.

I am hoping you could help us with 1) attaining formal approval from the District of Ucluelet to conduct the assessment and 2) contact information of the person who would be conducting the site visit with us.

If you have any questions, my contact information is listed below.

Regards,

Vanassa Daranikone

Vanassa Daranikone

Environmental Technologist  
Marine Water Quality Monitoring  
Environment Canada, Pacific & Yukon Region  
[www.ec.gc.ca/marine](http://www.ec.gc.ca/marine)

t: (604) 903.1594  
f: (604) 903.4423  
e: [vanassa.daranikone@ec.gc.ca](mailto:vanassa.daranikone@ec.gc.ca)

Vanassa Daranikone

Environmental Technologist  
Marine Water Quality Monitoring  
Environment Canada, Pacific & Yukon Region  
[www.ec.gc.ca/marine](http://www.ec.gc.ca/marine)

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**From:** Info Ucluelet  
**Subject:** Hyphocus Island

-----Original Message-----

From: ian jacobs [<mailto:ianstewart71@hotmail.com>]

Sent: March-11-15 4:57 PM

To: Info Ucluelet

Subject: Hyphocus Island

Mayor Dianne St. Jacques and Councillors

Hello, I wish to bring forward a proposal to gate the end of Helen Rd where it turns to gravel on Hyphocus island. As a home owner at the very end of Helen road I have come to notice an abundance of unnecessary traffic. I realize the District of Ucluelet and BC Hydro need access to this part of the road for the powerlines and settling ponds. It is the destructive traffic that I would like to see come to an end. Countless times I have observed kids tearing up the forest with there trucks destroying not only private property but habitat for a lot of wildlife that visit Hyphocus island. There is also dumping and garbage left behind from people camping. At a minimum some sort of bylaw signage should be put up to prevent people from destroying this beautiful island!

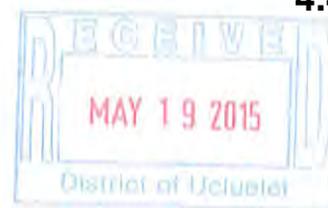
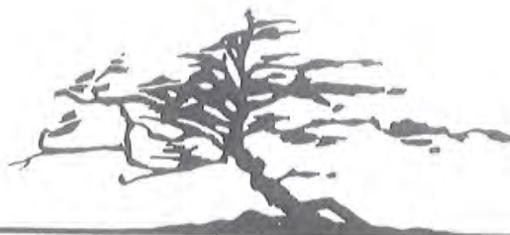
Thank you. I look forward to your response.

Ian Jacobs  
1050 Helen Rd.  
Ucluelet, BC  
V0R 3A0

Sent from my iPad

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X-Ref:  
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# Ucluelet Secondary School

May 14, 2015

Mayor Dianne St. Jacques  
District of Ucluelet  
Box 999  
Ucluelet, B.C. V0R 3A0

Dear Mayor St. Jacques:

The Class of **2015** and the staff of Ucluelet Secondary School would be pleased if you would honor us with your presence and give greetings at our Commencement Ceremony scheduled for **Saturday, June 20, 2015 at 2:00 p.m.** in our gymnasium.

Please advise us at your earliest convenience regarding this invitation.

Sincerely,

Ms. Carol Sedgwick  
Principal

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**From:** Info Ucluelet  
**Subject:** speed bumps

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**From:** Lisbeth [<mailto:lisbethe@telus.net>]  
**Sent:** May-20-15 6:39 PM  
**To:** Info Ucluelet  
**Subject:** speed bumps

I was very disappointed to read the Westerly News today to find that the District has had speed bumps in the works yard for quite some time none of which are being used. I wrote Council some time ago asking for a speed bump along Helen Road near my house where I find that drivers speed up to go over the small crest hill. One of the worst offenders are the people who take their children to school and then roar along Helen to avoid the school zone. Also the large trucks going to the fish plants take Helen as a route. I have complained to the RCMP in the past also. They actually came and set up for an hour with a speed gun but did not find an offenders. I mentioned the officer that he needed to be on the other side of the crest and he needed to be there when the school was going to be attended. As I stated I did write a letter to Council however I never receive so much as a reply. Now I find that they have the bumps sitting there collecting dust at the taxpayers expense. What is wrong with a speed bump along Helen as it is a narrow no shoulder road with a very poor design as it almost encourages drivers to speed up!

Kind regards

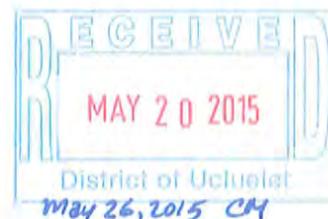
Lisbeth Edwards  
1367 Helen Road.

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## **INFORMATION ITEMS**

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May 11, 2015

Mayor Dianne St. Jacques  
 District of Ucluelet  
 Box 999  
 Ucluelet BC V0R 3A0

Dear Mayor St. Jacques:

**Re: 2014 Resolutions**

Please find attached the provincial response to the 2014 resolution(s) put forward by your Council and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Councillor Sav Dhaliwal  
 President

*Enclosure*

WHEREAS in the event of a major disaster, in particular a Cascadia Subduction Zone (CSZ) event (i.e., an earthquake with a magnitude 8 or greater followed by a subsequent tsunami) within BC's southwest seismic activity zone, the system of mass causality medical emergency preparedness in the province of BC is ineffective for high risk remote communities that do not have Vancouver Island Health Authority (VIHA) hospitals and clinics;

AND WHEREAS fast and wide reaching mass causality medical strategies are necessary to save lives for communities that will potentially have no access to medical centres and/or hospitals due to catastrophic damage;

THEREFORE BE IT RESOLVED that UBCM and the Federation of Canadian Municipalities urge the provincial and federal governments to establish a world-class Mass Causality Medical Emergency Preparedness Plan for high risk communities in BC's seismic activity zone that do not have hospitals or clinics.

CONVENTION DECISION:                    ENDORSED AS AMENDED

#### PROVINCIAL RESPONSE

##### *Ministry of Health*

*In British Columbia, the health authorities and the BC Ambulance Service (BCAS) are responsible for the delivery of emergency health services and have robust plans for mass casualty emergencies regardless of where they may happen within the province.*

*For remote communities that do not have hospitals or clinics, the health authorities work very closely with BCAS to facilitate urgent transport of casualties to the nearest and most appropriate health care facilities in the event that a mass casualty incident occurs. Many remote communities that do not have clinics or hospitals will have a BCAS station that, in conjunction with local municipal emergency response services, can initiate the mass casualty plans with the local emergency supplies held at the BCAS station to begin care while additional emergency response resources are vectored in by land, air and/or sea as appropriate to manage the event.*

*In known and planned events where the potential for a mass casualty incident is increased, such as concerts and major sporting events, steps are taken to ensure that the appropriate resources and personnel are prepositioned to provide effective medical response should something tragic happen.*

*In the event of a major disaster, such as a magnitude 8+ Cascadia Subduction Zone (CSZ) earthquake and subsequent tsunami, that causes catastrophic damage to coastal and inland communities resulting in a mass casualty situation, it is important to note that the impact will likely extend to all communities in the region regardless of size and will seriously limit accessibility due to infrastructure and road damage. While efforts are ongoing to make the health system's critical infrastructure and operations resilient to seismic events, it is recognized that a catastrophic earthquake and tsunami will likely damage and overwhelm the capability of the local health resources in the region to operate and respond effectively in the early stages of the disaster.*

*To ensure an effective and coordinated health response to a catastrophic disaster like a CSZ earthquake, the health system and the Ministry of Health have plans and agreements in place that will facilitate shifting of internal health resources and personnel from unaffected areas within the province to respond to the affected areas. In addition, the Province has entered into mutual aid agreements with neighbouring provinces, states, and non-governmental organizations to send emergency health resources and personnel quickly to augment the provincial response. The BC health system plans are aligned and integrated with Emergency Management BC's (EMBC) ongoing catastrophic disaster planning as well as with federal planning for a national response to a*

*significant CSZ event. The BC health system is seen as a leader nationally in this area of preparedness and response.*

*Regardless of the community size, it is important for local governments to encourage their citizens to personally prepare their families to survive for a minimum of 72 hours or more without help. Earthquake preparedness information can be found on EMBC's website:*

*[http://embc.gov.bc.ca/em/hazard\\_preparedness/earthquake\\_preparedness.html](http://embc.gov.bc.ca/em/hazard_preparedness/earthquake_preparedness.html)*

2014 B110 CLASSIFICATION SPLIT ON  
ACCOMMODATION HOTELS

Ucluelet

WHEREAS BC Assessment in 2007 introduced a new classification methodology that permitted “strata accommodation properties” to be split-classified between Class 6 and Class 1 – residential to reflect a dual use of these properties (personal residential and commercial use);

AND WHEREAS the re-assessment of certain properties, which continue to be zoned for commercial uses only, has significantly reduced the tax base of smaller tourist based communities throughout BC which planned in accordance to the proposed uses and commercial land base within their OCPs, tax and budget forecast:

THEREFORE BE IT RESOLVED that the Government of BC review its methodology for split classification in cases where the zoning precludes residential uses as a permitted use.

CONVENTION DECISION:     **ENDORSED**

PROVINCIAL RESPONSE

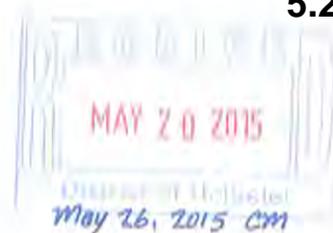
*Ministry of Community, Sport and Cultural Development*

*Government understands that the issue of split classification for strata accommodation properties (SAPs) has ramifications for some small resort municipalities in terms of revenues from property taxation. There is a fine line between not overburdening taxpayers and ensuring local governments have the resources they need to meet service requirements.*

*In this case, however, a 15-year old issue was resolved after significant consultations and the legislative changes have only been in place for six years.*

*Changes to this methodology would require consultations and legislative amendments. Although government will continue to work with local governments to address concerns regarding the classification of SAPs, government is not considering any further legislative changes at this time.*

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May 12, 2015

Mayor St. Jacques and Council  
 District of Ucluelet  
 PO Box 999  
 Ucluelet, BC, V0R 3A0

**RE: Completion of 2014/15 (Spring) Community to Community Forum**



FIRST NATIONS SUMMIT

**Regional Community  
 to Community Forum**

Administration provided  
 by UBCM and First Nations  
 Summit

Funding provided by the  
 Ministry of Community,  
 Sport & Cultural  
 Development and  
 Aboriginal Affairs &  
 Northern Development  
 Canada

Please direct all  
 correspondence to:

Local Government House  
 525 Government Street  
 Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca  
 Phone: (250) 356-2947  
 Fax: (250) 356-5119

Dear Mayor and Council,

Thank you for submitting the revised final report and financial summary for the District of Ucluelet's Community to Community Forum events held on May 7, July 10, August 28, October 31 and December 12, 2014 and February 26 and March 12, 2015.

It is clear the event achieved the goals of the Regional Community to Community Forum Program and the objectives of the participants, including the Yuḡwuziḡath and Tla-o-qui-aht First Nations.

The revised final report notes a total eligible expenditure of \$15,297.00. Based on this, a cheque in the amount of \$2,500.00 will be issued shortly under separate cover. This payment is based on 50% of the eligible expenditure (to the maximum grant of \$5,000.00) minus the initial payment of \$2,500.00 made in May 2014.

On behalf of the Union of BC Municipalities and the First Nations Summit, I would like to congratulate the District of Ucluelet on the success of your event and hope that you will consider applying under this program again in the future.

Sincerely,

Danyta Welch  
 Policy & Programs Officer

cc: *Andrew Yeates, CAO, District of Ucluelet*

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Tourism Vancouver Island  
501 – 65 Front Street, Nanaimo, BC V9R 5H9  
Phone: 250-754-3500 | Fax: 250-754-3599 | Email: [info@tourismvi.ca](mailto:info@tourismvi.ca)  
[www.TourismVI.ca](http://www.TourismVI.ca) | [www.ValueOfTourism.ca](http://www.ValueOfTourism.ca) | [www.SeeVancouverIsland.com](http://www.SeeVancouverIsland.com)

April 22, 2015

RE: Vancouver Island Trails Strategy – Phase 1 Inventory

Thank you for supporting the Tourism Vancouver Island Trails Strategy project. Phase 1 of the Trails Strategy is a comprehensive inventory of the highest potential trails which will form the foundation that guides the way to developing strategies and approaches for, but not limited to, consistent mapping, trail rating, signage/interpretation, best practices, effective marketing tactics and more.

Our expectations for this project have been exceeded with more contributing partners than anticipated. Initially, we set out to have 15 contributing partners and we obtained 18. In addition, we set out to have an inventory of 100 trails with the highest potential for marketability, and the final inventory consists of over 230! The inventory and final report/summary will be provided to partners shortly.

Due to more contributors than anticipated, the project exceeded budget goals and we are thereby issuing an additional reduction in your contribution.

Thank you for your continued support of tourism, and the Vancouver Island Trails project.

Sincerely,

Dave Petryk  
President & CEO

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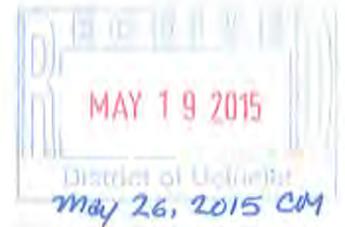
MINISTER OF STATE AND  
 CHIEF GOVERNMENT WHIP



MINISTRE D'ÉTAT ET  
 WHIP EN CHEF DU GOUVERNEMENT

HOUSE OF COMMONS  
 CHAMBRE DES COMMUNES  
 CANADA

*Hon. John Duncan, P.C., M.P.*



May 6, 2015

Mayor Dianne St. Jacques  
 Municipality of Ucluelet  
 PO Box 999  
 Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques,

Since 2012, our Government has been building momentum toward the 150<sup>th</sup> anniversary of Confederation with the theme **Strong. Proud. Free.** We continue to commemorate historic nation-building anniversaries and individuals such as the Bicentennial of the War of 1812, the 100<sup>th</sup> and 75<sup>th</sup> anniversaries of the First and Second World Wars, the 50<sup>th</sup> anniversary of the National Flag of Canada, the Fathers of Confederation, Sir John A, MacDonald and Samuel de Champlain. On the Road to 2017, we are building knowledge and understanding of our history and the remarkable story of this country.

Our Government is now launching the *Canada 150 Fund*, a funding initiative that aims to promote Canadian values, culture and history, generate national pride and bring citizens together to celebrate the 150<sup>th</sup> anniversary of Confederation in 2017. The primary focus of the *Canada 150 Fund* is to support initiatives that will be delivered during the 150<sup>th</sup> anniversary period in 2017, with special consideration given to initiatives that will both build momentum in the period leading up to the anniversary and have on-going impacts in 2017 and beyond.

The *Canada 150 Fund* is open to a wide variety of Canadian organizations, including not-for-profit organizations, business corporations (for non-commercial projects), schools and municipalities and their agencies.

103.A  
 CENTRE BLOCK/ÉDIFICE DU CENTRE  
 OTTAWA, CANADA K1A 0A6  
 TEL./TÉL.: (613) 995-2291  
 CPCWHIP@PARL.CC.CA



The *Canada 150 Fund* will support activities that:

- Encourage participants to give back to Canada through gifts or time and energy, in ways that leave a lasting legacy;
- Provide Canadians with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people and what it means to be Canadian; and
- Recognize and promote exceptional Canadian people, places, achievements and events that continue to shape our country,

Eligible projects under the community-driven activities include:

- Celebratory or commemorative activities and events;
- Community-building activities and events;
- Sport and active-living activities and events;
- Exhibits, commemorative plaques, monuments and permanent installations;
- Site dedication ceremonies, interpretive programming and tours;
- Documentary films, learning materials and activities;
- Theatrical or musical performance; and
- Large-scale artwork contests and projects.

A limited number of high-impact, large-scale projects that are national in scope will be supported through the *Canada 150 Fund* as Signature Initiatives. Projects may be considered as candidates to be Signature Initiatives if they are:

- Specifically designed to celebrate the 150th anniversary of Confederation;
- National in scope and reach;
- Unique and innovative; and
- Participation-oriented.

For more information about the *Canada 150 Fund*, including information on obtaining the Applicant's Guide and application form, please consult the Government of Canada website at [www.canada150.gc.ca](http://www.canada150.gc.ca).

Sincerely,



**Hon. John Duncan, PC, MP**  
Vancouver Island North



## DISTRICT OF TOFINO

PO BOX 9  
121 – THIRD STREET  
TOFINO, BC, V0R 2Z0

P 250.725.3229  
F 250.725.3775  
arodgers@tofino.ca

RECEIVED

VIA EMAIL

May 21, 2015

21 May 2015

File No. 6480-Gateway

District of Ucluelet  
PO BOX 999  
Ucluelet, B.C.  
V0R 3A0

Dear Mr. Andrew Yates,

### **RE: Gateway Development Permit Area – Official Community Plan update**

The District of Tofino is in the process of updating the Gateway Development Permit Area which is a section within the official community plan. The update re-imagines the form and character of the Gateway Area which is located along Campbell Street between Olsen Road and Fourth Street. This initiative is an extension of work done by the District of Tofino during the OCP update in 2013 and the Tofino Downtown Vitalization Plan in 2011.

*Section 879* of the *Local Government Act* includes statutory requirements for consultation when a municipality undertakes amendments to an Official Community Plan. As such we are seeking input from your organization with respect to the proposed Official Community Plan amendment. The proposed amendment provides guidelines for the form and character of future development along the Gateway corridor; it does not consider uses for the area.

If your organization is interested in providing input on the Gateway Development Permit Area guidelines I would kindly request a reply within 4 weeks of the date of this letter, so that your organizations input may be reviewed by District Council during its consideration of the proposed amendment. The proposed guidelines are attached as Appendix 1.

Yours truly

Aaron Rodgers

#### Appendix:

1. Draft Gateway Development Permit Area Guidelines



## 5.2.2. Gateway Tofino (DPA 3)

Under Section 919.1 (1f) an area can be designated as a Development Permit Area to establish objectives for form and character of commercial, industrial or multi-family residential development. The development permit area designation is warranted in the gateway area to ensure that new construction and exterior renovations to existing buildings are well designed, crafted, articulated and constructed with quality materials to improve the quality of building stock, retain the local character and to improve the overall environment of this evolving area.

### Objectives

The objectives of the Gateway Development Permit Area are to:

1. Encourage compatible development between the wide mix of uses in this area including water-related industrial; visitor accommodations and services; residential and local yet limited commercial uses.
2. Promote an attractive entrance to the downtown Village Core.
3. Improve the overall quality and character of the area.
4. Improve pedestrian, bike and vehicular safety through upgrades in infrastructure.
5. Improve health and well-being through improved pedestrian and cycle connections.
6. Improve the aesthetics through landscape treatments on private and public property.



*"...a creative and resilient community of varied ages that is socially, environmentally and economically diverse."*



7. Maintain and enhance the working waterfront.
8. Minimize visual, noise and traffic impacts to the surrounding residential uses.

### **Designated Area**

Gateway Tofino DPA is identified as a Development Permit Area on Map 11 of the OCP. The Gateway area is seen as a transitional zone from rural residential and resort commercial to the downtown core. This area serves as the entry to downtown Tofino and should complement and not compete with downtown uses.

Currently, the Gateway DPA supports a mix of transportation modes including pedestrian, bicycle, skateboarding, and vehicles (personal, commercial, recreational).

The area has a wide mix of uses with both a quasi-residential and industrial character. As the area has developed over time, residential properties have been converted to commercial uses. Given the area backs onto residentially zoned areas, significant care must be used in future planning and development.

### **Rationalization**

The Design guidelines and objectives support the development of Gateway Tofino as a well defined, safe, and multi-modal entry to the downtown commercial area. The Form and Character Guidelines provide a design framework for the consistent development and redevelopment of the Gateway, taking into account variables such as weather, views, heritage, scale and local flavour. The Guidelines give guidance and direction for landscape and streetscape treatment, siting, building form, exterior design and finish.

### **Exemptions**

Development may be exempt from the requirement for a Development Permit if the proposal:

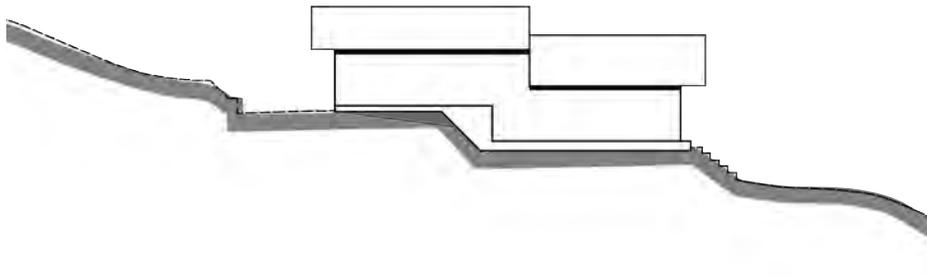
1. Is zoned for a single family residential building;
2. Is zoned for a duplex residential building;
3. Results in either no substantial change to the external appearance of the premises, and is in accordance with an existing building permit issued by the municipality;
4. Is for a renovation or addition to an existing building, with an area of less than 10% of the existing building;

5. Is for the construction of an accessory building or a structure provided the proposed construction is located within a rear yard setback;
6. Meets all of the requirements of the Zoning Bylaw and other applicable local, provincial and federal requirements;
7. Is for the construction, repair, or maintenance of public services by the District of Tofino its authorized agents and contractors, provided these meet or exceed the conditions of the DPA Guidelines; and
8. Conforms to guidelines and has been recommended for support by the Design Advisory Panel.

### Context + Site Design

How buildings and structures are sited relative to the road is a defining gateway characteristic. Most existing buildings are neither parallel nor perpendicular to the road, the waterfront or the side property lines. This pattern of irregular building locations can be acceptable when other parameters like siting or developing a cohesive streetscape are met. To successfully improve the overall layout, buildings should be sited as defined below.

1. Site buildings to work with the natural topography, stepping with the grade, to minimize earthworks and respect the natural contours of the land. ▼

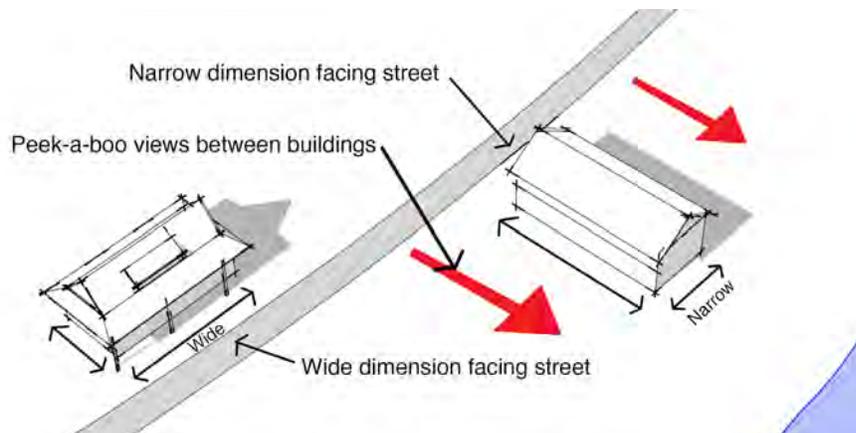


2. Provide, where feasible, a generous landscape buffer between the street and the building face.
3. Site buildings and ground floors of buildings, on the west side of the street (uphill side), when immediately adjacent to the road, to be no more than 24” above the crown of the road.

4. Retain views out and over the sound by encouraging overall building heights on the downhill/waterside sites to remain at or below the level the Campbell Street. As part of the development permit area review, view studies, both to the water and from the water, should be undertaken to retain or improve views and appearances. ►

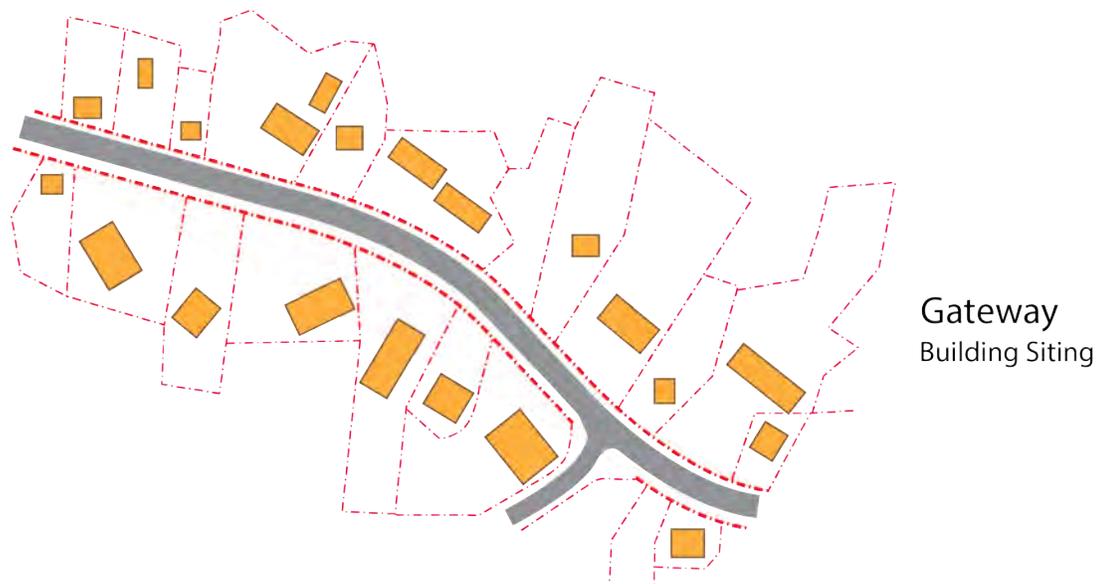


5. Site and orient buildings on the downhill/waterside to be perpendicular to the water and the road to accommodate peek-a-boo views between buildings i.e. long side of the building is perpendicular to the water or road. ▼



6. Site buildings to accommodate persons of varying ability levels, including the physically challenged.
7. Mitigate conflicts between adjacent uses including respecting the residential scale and character both within the area and adjacent to it through appropriate siting and design of buildings.

8. Ensure buildings are sited to provide sufficient sight lines when exiting to the street and to differentiate between the tighter setbacks in the core. ▼



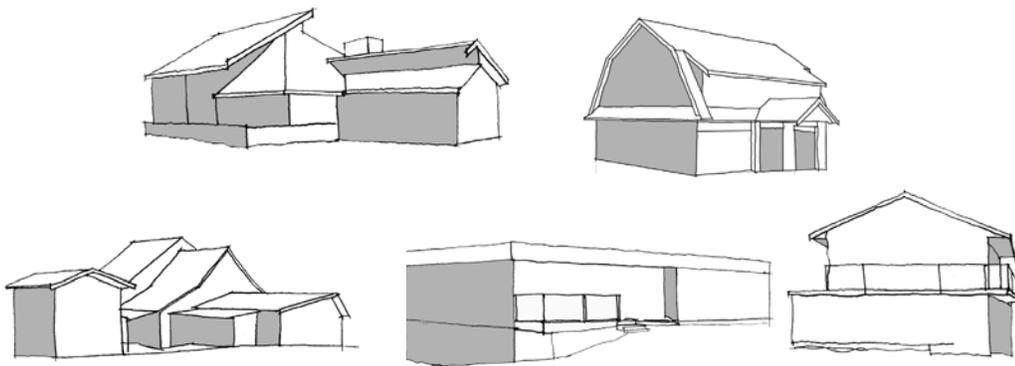
### Environmental Design Considerations

9. Use natural contours and infiltration approaches or existing vegetation and permeable surfaces to address site drainage in an environmental way.
10. Orient buildings to benefit from passive solar gain.
11. Utilize innovative, on-site water management techniques such as rainwater reuse and landscape-based filtration and conveyance to integrate with the downtown area's low-impact stormwater management strategy.

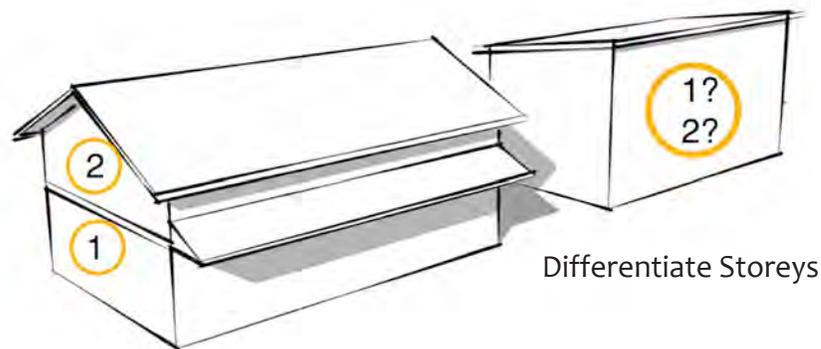
### Built Form: Scale, Massing, Character

Buildings in the Gateway area are encouraged to creatively contribute to the arrival experience for people coming to downtown Tofino by all modes of transportation, including walking, skateboarding, cycling, driving, and boating. Currently, and in the foreseeable future, there is a residential scale, massing and character to many of the buildings immediately adjacent to Campbell Street. This less built up residential character is intended to act as a transition to the more built up commercial character of the Downtown that will evolve over time. The following should be considered in addressing for new construction or renovations.

12. Design buildings to provide a harmonious interface and transition between new and existing structures.
13. Design buildings and structures at street level to have a low, unobtrusive scale consistent with the existing residential scale of the area. ▼



14. Design building massing, especially when directly adjacent to the street, to conform to a two, to two and a half storey massing with articulation, relative proportions, composition, shape and size consistent with the residential scale of the area. ▼



15. Establish a building character reflective of West Coast buildings with wood frame construction, pitched roofs, simple forms and a natural raw appearance. ▼



16. Detail buildings with large overhangs for weather protection, fascias, heavy timbers, and substantial door and window trim. ▼



[change?]

17. Provide generous setbacks off the street, while maintaining a pedestrian connection between buildings and footpaths, with sufficient landscape treatment.
18. Face any ground floor commercial space toward the street and provide high pedestrian accessibility.
19. Provide weather protection to primary common entries.
20. Incorporate visible green design strategies and building details such as natural cross-ventilation, rainwater harvesting, green roofs, durable materials and on-site energy generation should be used to create sustainable buildings that reduce energy and water consumption, and create a healthy living environment. Consider a LEED® Silver standard or equivalent.
21. Discourage the use of unarticulated blank walls.

### Materials (Exterior Finishes)

22. Utilize quality and durable materials for all new structures and hard landscape areas including the use of stone, wood siding, wood shingles or vertical board and batten, standing seam, corrugated steel, and board formed concrete. ▼
23. Support local building traditions with the use of wood frame construction and finishes.
24. Treat exterior surfaces to address the weather.
25. Utilize cladding to express the levels of the building through horizontal trim pieces or a change in style of cladding.
26. Clad side and rear wall surfaces in the same material as the front.
27. Discourage the use of vinyl or metal soffits.



28. Consider brighter (red and yellow) or more saturated colours (dark blue and green) in determining the final finishes to buildings. ▼



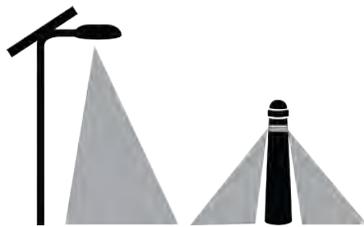
### Landscape Character & Treatment

The Gateway area has stretches of verdant landscape and vegetation that give it a green feel. While some of this vegetation is overgrown, there is an opportunity to enhance the entrance to downtown Tofino by providing a legible landscape treatment as part of new building construction, renovations or streetscape improvements.

29. Design landscaping to be consistent with the site context, to complement the character and design of buildings and to minimize potential view impacts and overlook of adjacent properties.
30. Utilize the natural attributes of the site in designing the landscape treatment.
31. Maintain and account for solar exposure for public and private outdoor spaces.
32. Construct or face retaining walls with natural materials such as stone, where they are visible from publicly accessible areas.
33. Design retaining walls or low structures to provide the opportunity to sit or “perch”, particularly when adjacent to the public footpath or to accentuate a view. ▼



34. Screen larger parking areas (more than 6 cars) from adjacent streets and residential properties. Use landscaping to visually break up parking, improve natural drainage, and highlight pedestrian routes.
35. Clearly differentiate public from private spaces.
36. Encourage the use of landscape features that reduce the visual scale of the building.
37. Provide private outdoor open spaces for developments with a residential component.
38. Utilize plant materials and species that are native to the area.
39. Use perennial or seasonal colour to highlight special locations, such as building entrances or access drives.
40. Encourage the use of public art on both public and private property. ▼
41. Maximize permeable surfaces in all paving areas.
42. All exterior lights shall be directed and/or shielded to illuminate the ground only, and not contribute to light pollution or shine into neighbouring buildings. ▼



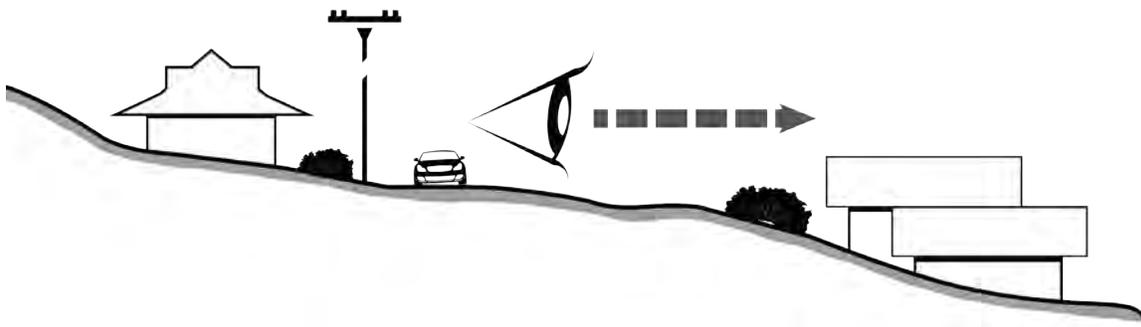
### Fencing & Screening

43. Minimize the impact of on-site services, including loading areas, mechanical equipment and garbage bins on adjacent properties and the streetscape, by their location within a building or, where not feasible, provide visual and acoustical screening.
44. Rooftop mechanical equipment, hydro utility boxes and similar equipment should be located or screened to minimize visual, odour and acoustical impacts on adjacent properties or other users in the building and the streetscape.
45. Ensure screening and fencing is consistent with the architectural character, detailing and materials used in the primary structure.
46. Discourage fencing or screening along Campbell Street.

### View Corridors

The approach to Tofino through the Gateway area provides a unique and introductory view to the islands and the inlet. Maintaining, enhancing, and maximizing these views is a priority for the gateway on both public and private land. To do this:

47. Maximize, enhance and maintain view corridors and views through to the inlet on the water-side of the street by siting buildings perpendicular to the waterfront and the street.
48. Locate buildings on the east/water side of the street to accommodate site lines over buildings, where applicable. ▼



49. Encourage opportunities to provide or enhance public access between buildings to the water.
50. Encourage views at regular intervals along the gateway corridor.
51. Highlight through signage, lighting etc. public access ways to the water. Paths and trail routes should lead to special lookout features and have infrastructure (benches, interpretive signage, lighting) to accommodate pauses out of the way of travel.
52. Utilize strategic placement of trees and landscaping to define and enhance views.

### Circulation & Legibility

In conjunction with safety considerations, form and character guidelines are aimed at improving the ability of users, regardless of mode of travel, to easily navigate the gateway corridor. To do this:

53. Minimize and reduce access drives off of Campbell Street by sharing accesses between adjacent parcels. Minimizing access points will assist in reducing the conflicts with vehicles and cyclists and pedestrians in this highly utilized section of the corridor. ▼



54. Reduce driveway throats, where feasible, to define access points, to reduce the amount of asphalt and to reduce conflicts with pedestrians and bicycles.
55. Encourage differentiated surface treatments to highlight zones for walking, cycling and driving.



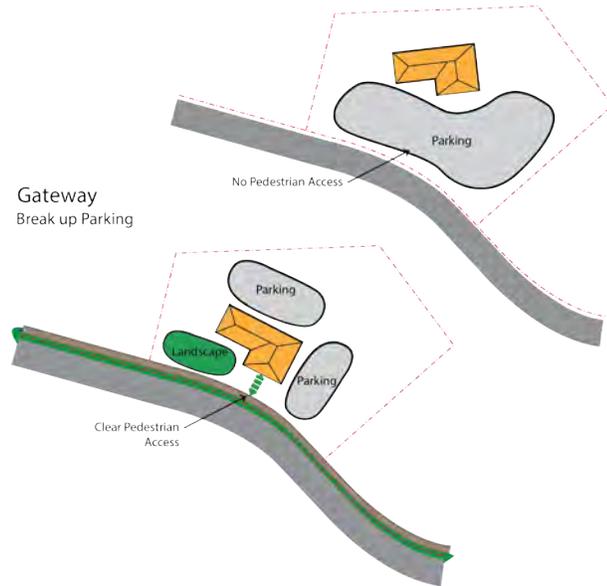
56. Consider physical separations between modes of travel and opportunities for contiguous public paths on both private and public property.
57. Utilize signage and landscape treatment to provide visual cues to drivers that this area is highly utilized by pedestrians and cyclists.
58. Identify and clearly sign directions to parking areas off Campbell Street.

### **Parking, Access & Intersections**

Parking is limited along the gateway corridor, and will be promoted in shared areas away from the confluence of the multiple travel modes that utilize the corridor. The visual impact of car parking should also be minimized, and not be a dominant visual element of any site. To do this:

59. Encourage the sharing of driveways along Campbell Street to minimize the amount of asphalt and to reduce the number of crossings onto and off of the street to improve pedestrian and cycle safety.
60. Minimize traffic and parking impacts on local residential streets.
61. Discourage large expanses of ground level paved parking, particularly when visible from or directly adjacent to a street.
62. Locate parking at the rear of buildings, where feasible.
63. Access parking from side streets or side driveways.
64. Screen parking areas with landscape treatment.

- 65. Accommodate parking in multiple, smaller parking areas between and behind buildings. ▶
- 66. Discourage parking located between the building's main entrance and the road (at a width equal to the main entrance or greater than 2m, whichever is wider). ▶
- 67. Discourage on-street parking on Campbell Street.
- 68. Provide un-obstructive and safe ingress and egress routes to properties.
- 69. Permit appropriate loading areas and emergency access.



### Safety: Pedestrians, Bicycles, Vehicles

The gateway area represents a transition from the long drive into Tofino along a non-stop highway. As such, form and character considerations should encourage and signify a distinctive change in environment to help drivers make the transition from a highway character to a residential character to the downtown character. Similarly, the gateway area aims to safely accommodate and direct the confluence and different modes of travel that utilize the corridor. Both local and visiting pedestrians, cyclists, and vehicles all converge through the gateway on their approach to Tofino's core. Safety, form and character aspects are aimed at directing these modes of travel.

- 70. Define pedestrian and cycling paths separate from driving and parking areas.
- 71. Consider universal accessibility and other strategies, such as sensory cues, to support people with wayfinding or mobility challenges.

## Signage

72. Design signage to be compatible with the building design and the residential setting.
73. Encourage signage to be directly integrated into building facades and/or hung perpendicular to building facades. ►
74. Utilize natural materials like wood in development of signage design.
75. Avoid signage illumination spillage to adjacent properties.
76. Discourage backlit signage.
77. Consider the use of interpretive signage at street ends or other publicly accessible paths. Themes might include First Nations; the working waterfront; the geography of the area; and the living inlet.



## Restoration, Renovation & Additions

Where renovation of a building with heritage character is proposed, the architectural lines, rhythms and detailing of the original building should be maintained, extended and enhanced including spacing of entrances, windows bays, roof or cornice heights, window opening proportions, operating type signage etc. where appropriate and feasible. ►





## Final Note

Please note Gateway Development Permits issued in this area shall be in accordance with the following:

1. The condition for the approval of a Development Permit in this area is an application's adherence to all applicable form and character guidelines. The guidelines provide a checklist to ensure developments address Tofino's community form and character objectives.
2. Design Review Panel is appointed by the District to provide recommendations on proposed developments following the form and character guidelines in the Downtown and Gateway DPAs.
3. Prior to any site development or disturbance, the District of Tofino may require from the applicant a site plan conducted by a British Columbia Land Surveyor showing:
  - Lot lines, scale, date, and direction;
  - Adjacent streets and lanes;
  - Setbacks;
  - Covenants, easements and rights of way;
  - Topographic plan showing existing contours at intervals of one (1) metre;
  - Significant trees and other vegetation; and
  - Structures.
4. Development proponents are required, where appropriate, to submit for review by the Design Review Panel and District staff conceptual site and building design drawings that address the requirements set out in these Design Guidelines.

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## REPORTS

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# District of Ucluelet Expenditure Voucher

**G-09/15**

**Date: May 21, 2015**

**Page: 1 of 5**

**CHEQUE LISTING:**

**AMOUNT**

Cheques: # 22438 - # 22508	\$	153,563.73
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**PAYROLL:**

PR 010/15	\$	57,526.15
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	<u>\$</u>	<u>211,089.88</u>
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**RECEIVED FOR INFORMATION AT MEETING HELD:**

**May 26, 2015**

*Jeanette O'Connor, CFO*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022438	002	08/05/2015	CC111	CLAY & CO. WEB DES	3224	WEBSITE MAINTENANC	360.03		360.03	
022439	002	08/05/2015	CE004	CORPORATE EXPRESS	38365749	PENS	7.04		7.04	
022440	002	08/05/2015	CI192	CIBC - VISA CENTRE	APR/15	APR/15	3,304.50		3,304.50	
022441	002	08/05/2015	CK608	CORTES KEVIN	D470	D470	4,383.83		4,383.83	
022442	002	08/05/2015	CLC12	CARVELLO LAW CORPO	1068 1045	101011 101041	8,835.65 345.19		9,180.84	
022443	002	08/05/2015	CP300	CRITERION PICTURES	772871	APR/15	65.75		65.75	
022444	002	08/05/2015	DC001	DOLAN'S CONCRETE L	UK37705 UK37711 UP75840 UP75833	BOAT LAUNCH BOAT LAUNCH LSCA REPAIR MULCH LITTLE BEACH MULCH	801.73 434.35 220.36 245.98		1,702.42	
022445	002	08/05/2015	DM447	DOSDALL MORGAN	121236	DOSDALL-LGMA BYLAW	583.28		583.28	
022446	002	08/05/2015	el048	ERIK LARSEN DIESEL	712561 712564	#12 HYDRALIC HOSE #12 HOSE	343.63 109.38		453.01	
022447	002	08/05/2015	EP275	PACIFIC ESCAPE RES	696	APRIL RENTAL	341.25		341.25	
022448	002	08/05/2015	FS004	FOUR STAR WATERWOR	45357 45358	CAPS/SWEEPS/BUSHIN COUPLINGS/WATER ME	786.38 506.08		1,292.46	
022449	002	08/05/2015	ib275	ISLAND BUSINESS PR	153540	TAX NOTICES	974.40		974.40	
022450	002	08/05/2015	IH042	INNER HARMONY SERV	3409	APR/15	2,443.88		2,443.88	
022451	002	08/05/2015	LEASE	UCLUELET CONSUMERS	MAY/15	MAY/15	250.00		250.00	
022452	002	08/05/2015	LM499	LOCKSMITH MONSTER,	CH3343	PADLOCKS & KEYS	481.46		481.46	
022453	002	08/05/2015	LY001	YOUNG ANDERSON	87352 87354 87353	1190102 1190123 1190118	119.68 159.43 254.91		534.02	
022454	002	08/05/2015	MA952	MAXXAM ANALYTICS	VA878337	WATER SAMPLE B5265	78.75		78.75	
022455	002	08/05/2015	NV785	NOVUS CONSULTING I	6137 6158	APR/15 MONITORING APR/15 MAINTENANCE	117.27 2,922.94		3,040.21	
022456	002	08/05/2015	OCN01	OCN GARDEN CENTRE	117917	PLANTS/FERTILIZER	706.12		706.12	
022457	002	08/05/2015	PC285	PETTY CASH - BARBA	04/15 05/15	COFFEE & SUNDRY MAY/15	70.20 115.90		186.10	
022458	002	08/05/2015	SBR01	SONBIRD REFUSE & R	21932	APR/15	2,608.68		2,608.68	
022459	002	08/05/2015	SJ004	S & J SERVICES	677226 677227 677228 677229 677230	APR/15 APR/15 APR/15 APR/15 APR/15	1,386.00 138.60 315.00 315.00 651.00		2,805.60	
022460	002	08/05/2015	t9345	TOWGOOD JOHN	121218	TOWGOOD-SFU APR/15	539.32		539.32	
022461	002	08/05/2015	TA001	TOURISM ASSOCIATIO	2267	HIKING TRALS	2,226.47		2,226.47	
022462	002	08/05/2015	TT321	TOFINO TECH	3296 3218	SECURITY CAMERA HA SECURITY CAMERAS	302.39 5,824.00		6,126.39	
022463	002	08/05/2015	UP459	UCLUELET PETRO-CAN	17116852	#10 ALTERNATOR	556.34		556.34	
022464	002	15/05/2015	A9328	ABDULLA PATRICIA	121243	ABDULLA-PENSION OV	532.81		532.81	
022465	002	15/05/2015	ACE92	ACE COURIER SERVIC	9127135	FINNING	23.91		23.91	
022466	002	15/05/2015	AFA30	ALERT FIRST AID IN	8819	YOUTH FIRST AID SK	1,700.00		1,700.00	

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022467	002	15/05/2015	AGS11	AGS BUSINESS SYSTE	33229 33230	APR/15 UCC APR/15 LYCHE	544.68 420.84		965.52	
022468	002	15/05/2015	AL001	ACKLANDS - GRAINGE	0532108 0532660	TIRE/TUBE GAS MONITOR REPAIR	141.27 356.95		498.22	
022469	002	15/05/2015	BC017	BC HYDRO & POWER A	APR/15	APR/15	22,538.94		22,538.94	
022470	002	15/05/2015	BE737	BENSON ERICA	121241 121242	BENSON-APR27-MAY1/ BENSON-MAY 3-9/15	918.40 1,019.20		1,937.60	
022471	002	15/05/2015	CC111	CLAY & CO. WEB DES	3228	WEBSITE MAINTENANC	35.70		35.70	
022472	002	15/05/2015	CGISC	CGIS CENTRE	42064	MAR/15	683.04		683.04	
022473	002	15/05/2015	CK608	CORTES KEVIN	D471	D471	5,067.47		5,067.47	
022474	002	15/05/2015	CLC12	CARVELLO LAW CORPO	1070 1067 1069	101043 101007 101041	525.70 1,900.24 1,236.90		3,662.84	
022475	002	15/05/2015	COOP	UCLUELET CONSUMER'	71544813 71548483 71548277 71545243 71547558 71549068 71548825 71550098 71546241 71544879 71547988	#2 #1 #4 RANGER #20 #3 #10 RANGER RESCUE 1 #13 #2	69.03 124.55 127.36 69.78 20.00 117.08 153.37 66.31 66.06 9.30 60.03		882.87	
022476	002	15/05/2015	COOP	UCLUELET CONSUMER'	71550912 71550439 71550569 71550193 71553683 71553686 71553354 71553258 71553385 71551358 71550932	PROPANE #12 #2 #3 #4 #19 #2 #5 #23 #14 #24	23.58 81.88 59.49 25.18 24.02 47.58 58.00 56.49 70.80 67.65 136.34		651.01	
022477	002	15/05/2015	COOP	UCLUELET CONSUMER'	71553834 71556927 71556633 71556469 71555277 71557546 71557360 71557336 71557242	#12 #12 #4 #3 #2 #2 #10 #23 R1	78.67 89.86 112.84 80.75 72.41 72.64 128.10 61.05 64.24		760.56	
022478	002	15/05/2015	CT002	CLEARTECH INDUSTRI	133863JJP 617887 SJC	4 DRUMS/ 3 PALLETS HYPOCHLORITE	315.00- 715.18		400.18	
022479	002	15/05/2015	DFC01	DUMAS FREIGHT COMP	33344 30130 43798	HYPOCHLORITE FOUR STAR/FITTINGS VICTORIA POWDER CO	427.43 64.93 633.03		1,125.39	
022480	002	15/05/2015	EP275	PACIFIC ESCAPE RES	698	APRIL POOL RENTAL	682.50		682.50	
022481	002	15/05/2015	FW050	FAR WEST FOODS GRO	288796 288796A 289827	CCD CCD PAPER PRODUCTS	220.03 220.03- 291.79		291.79	
022482	002	15/05/2015	GMG15	GLACIER MEDIA GROU	55659	YOUTH COORDINATOR	170.45		170.45	
022483	002	15/05/2015	GPC25	GREATPACIFIC CONSU	167	OUTFALL MONITORING	2,912.37		2,912.37	
022484	002	15/05/2015	HS002	HOGAN, SARAH	121237	HOGAN-DANCE FIT MA	47.98		95.96	

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022486	002	15/05/2015	LB002	LB WOODCHOPPERS LT	215739	AERATOR RENTAL	161.28		161.28	
022487	002	15/05/2015	LC077	LOOMIS EXPRESS	5419485	YOUNG ANDERSON	36.76		36.76	
022488	002	15/05/2015	LV129	LANOVILLE CHRISTIN	121238 121230	LANOVILLE-SKATE DA LANOVILLE-SKATE DA	51.98 35.99		87.97	
022489	002	15/05/2015	LY001	YOUNG ANDERSON	87763 87761 87762	1190127 1190102 1190123	1,363.14 119.29 248.36		1,730.79	
022490	002	15/05/2015	MA952	MAXXAM ANALYTICS	VA882379	B532815	78.75		78.75	
022491	002	15/05/2015	MW002	MAJESTIC WEST COAS	03/03/2015	RADIATOR/ANTI-FREE	320.35		320.35	
022492	002	15/05/2015	PB104	PIONEER BOAT WORKS	71739 71578	CABLE CLAMPS CABLE CLAMPS	6.72 35.13		41.85	
022493	002	15/05/2015	PC971	PRINTCRAFT	42637	ELECTOR BOOKS	166.03		166.03	
022494	002	15/05/2015	PCW13	PACIFIC COAST WARE	521364	BURNABY BAGS	84.57		84.57	
022495	002	15/05/2015	PI110	PUROLATOR INC	427392396 427460689	MAXXAM N.IS.LABS	25.97 29.87		55.84	
022496	002	15/05/2015	PR099	PACIFIC READY MIX	8550	CONCRETE	1,563.24		1,563.24	
022497	002	15/05/2015	RPI46	ROADPOST INC. T462	RC08097131	MAY/15	71.40		71.40	
022498	002	15/05/2015	RS496	RELIC SURF SHOP IN	200	SURF CAMP-MAR/15	2,116.80		2,116.80	
022499	002	15/05/2015	SB304	SCHANTZ BOB	APR/15	APR/15	1,064.00		1,064.00	
022500	002	15/05/2015	SS419	SOLIDARITY SNACKS	319 315 320 318 317	RESPONDER TRAINING TRAINING ART SHOW WRKSH ART SHOW WKSH ART SHOW WKSH	650.35 86.63 18.75 74.40 126.00		956.13	
022501	002	15/05/2015	T9345	TOWGOOD JOHN	121244	TOWGOOD-BYLAWS COUR	432.30		432.30	
022502	002	15/05/2015	TM005	TELUS MOBILITY	APR/15	APR/15	1,087.86		1,087.86	
022503	002	15/05/2015	TP002	TELUS	APR/15	APR/15	3,502.40		3,502.40	
022504	002	15/05/2015	UR849	UCLUELET RENT-IT C	20495 20513 20356	MULCH VIBRATOR RENTAL APR/15 SERVICES	189.00 26.88 1,176.00		1,391.88	
022505	002	15/05/2015	VI200	VANCOUVER ISLAND R	Q2-2015	Q2-15	24,722.00		24,722.00	
022506	002	15/05/2015	XC300	XPLORNET COMMUNICA	INV09416608	MAY/15	61.59		61.59	
022507	002	15/05/2015	WP166	WINDSOR PLYWOOD -	51574A 50876A 51780A 52062A 52350A 52559A 52578a 50651A 53174A 53424A 52683A	PICTURE HOOK PERMAX PAPER PAINT/TRAY/BRUSHES RECIP BLADES NAILS/ROPE PLYWOOD/LUMBER/REB VARATHANE WARDROBE HOOKS SPRAY PAINT NAILS CIRC BLADES	2.55 20.15 255.20 123.87 36.48 1,357.97 28.27 25.62 52.76 7.65- 2.51-		1,892.71	
022508	002	15/05/2015	WP166	WINDSOR PLYWOOD -	51766A 52115A 51733A 51764A	RAZOR GLUE SCREWS NAILS	7.64 3.93 16.84 5.98		85.95	

<u>Cheque #</u>	<u>Bank</u>	<u>Pay Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Hold Amount</u>	<u>Paid Amount</u>	<u>Void</u>	
					51993A	KEY TAGS	3.36				
					51987A	KEYS	13.44				
					52197A	NAILS	7.65				
					53260A	NAILS	27.11				
Total:							153,563.73	0.00	153,563.73		

\*\*\* End of Report \*\*\*

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## LEGISLATION

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## STAFF REPORT TO COUNCIL

Council Meeting: MAY 26, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD, PLANNING ASSISTANT

**FILE NO:** (RZ15-02)

**SUBJECT:** PROPOSAL TO AMEND THE CS-7–TOURIST COMMERCIAL & RESIDENTIAL ZONE TO INCLUDE "PERSONAL SERVICES" AS A PERMITTED USE IN SECTION CS-7.1.1(1).

**ATTACHMENT(S):** APPENDIX A – APPLICATION

### **RECOMMENDATION(S):**

1. **THAT** Zoning Bylaw No. 1183, 2015 be given First and Second Readings; and,
2. **THAT** Zoning Bylaw No. 1183, 2015 be advanced to a Public Hearing; **or**
3. **THAT** the zoning amendment application associated with Zoning Amendment Bylaw No. 1183, 2015, be considered and determined to not proceed further.

### **PURPOSE:**

To provide Council with information on a proposed zoning amendment to add "Personal Services" to the list of permitted principle uses in the CS-7 - Tourist Commercial Zone.

### **BACKGROUND**

The applicant is associated with the Moorage Development (The Moorage) and has submitted an application to amend the CS-7 zone to include "Personal Services" (**See Appendix A**). Personal Services are defined in the Zoning Bylaw as:

*"Personal Services" means the use of a building for the provision of professional or personal services, with or without the accessory sale of goods, wares, merchandise, articles, or things directly related to such services, and includes a barber shop, beauty salon and aesthetics, cosmetic surgery, acupuncture, herbalists and naturopaths, massage services, tattoo parlour, shoe repair, dry cleaning shop, and launderette, specifically excluding financial institutions, commercial entertainment and offices;*

CS-7 is a newly created zone created specifically for The Moorage residential/commercial development, located on Peninsula Road and Lyche Road and is currently not in use on any other property (see Figure 1).

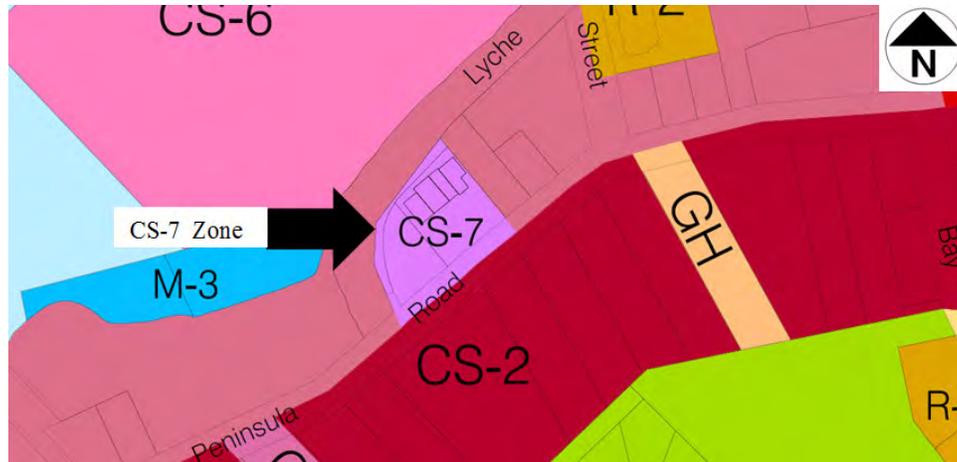


Figure 1

The creation of this zone was primarily to allow for mixed commercial/residential use. The Principle uses currently allowed in CS-7 are:

- (1) Principle:
- (a) *Hotel*
  - (b) *Motel*
  - (c) *Resort Condo*
  - (d) *Mixed Commercial/Residential*
  - (e) *Mixed Commercial/Resort Condo*
  - (f) *Boutique Retail*
  - (g) *Convenience Store*
  - (h) *Office*
  - (i) *Bistro/Café*
  - (j) *Art Gallery*
  - (k) *Daycare Centre*
  - (l) *Public Assembly*

The commercial uses currently in place with-in that zone are:

- Real-estate agency - (h) Office
- Insurance agency - (h) Office
- Fishing accessories - (f) *Boutique Retail*
- Picture Framing - (f) *Boutique Retail*
- Environmental Society - (h) Office

### **THE OFFICIAL COMMUNITY PLAN**

Ucluelet's Official Community Plan (OCP) addresses commercial uses in Section 3.6 (ii) (3) Tourist Commercial, with the following statement:

*Allow limited and accessory commercial uses (e.g. kayak rental) within the Tourist Commercial designation in order to support a wider range of commercial uses within a compact and complete Village Square.*

With Ucluelet being a Resort Municipality, the tourist/resort market represents a major part of our commercial economy and the service sector is an important accessory to that economy.

**ZONING ANALYSIS:**

CS-7 was created with site specific intent but the zone could be used in other locations in the future. The zone currently contains a real-estate and insurance agency, uses that would seem to fit within either the office or personal service definition. It is important to be mindful that a personal service use could include the following; a barber shop, beauty salon and aesthetics, cosmetic surgery, acupuncture, herbalists and naturopaths, massage services, tattoo parlour, shoe repair, dry cleaning shop, launderette or other similar services.

**SUMMARY:**

CS-7 Tourist Commercial & Residential, is as its title suggests, a tourist, commercial and residential zone. Personal services are a commercial element that inherently caters to both tourists and residents in a resort municipality.

**Respectfully submitted:**



---

John Towgood, Planning Assistant

**John Towgood**

---

**From:** Dave Thomas <northernorca@shaw.ca>  
**Sent:** May-13-15 12:13 PM  
**To:** John Towgood  
**Subject:** 1917 Peninsula Zoning concern

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi John,

As you may be aware, back in 2012 along with District support; we succeeded in creating a new commercial zone dedicated to the Moorage development known as CS7 which addressed some usage issues and restrictions' that were problematic based on the original zoning designation. We wanted to allow residential owners to have the flexibility to live here full time, part time and/or rent out their unit to tourists. We also wanted the opportunity to market the commercial units to a wider array of businesses that would complement the development and the area as a whole. We were happy to have gained the support of staff and council to realize this goal however, as it turns out, we ended up falling short in one key area that has officially cost us 2 great opportunities and currently threatens a 3rd which are all classified as "Personal Services". We feel that small businesses such as a hair salon, massage, acupuncture, notary, lawyer are attracted to the clean modern feel and great location of the Moorage. These types of businesses would further enhance this part of town and we therefore seek to have "Personal Services" added to the allowable uses under our CS7 zoning as a "text amendment".

I hope you agree,

Sincerely,  
Dave Thomas,  
Northern Orca Construction Ltd.  
250-390-0660 office  
250-714-8605 cell

**DISTRICT OF UCLUELET**

**Bylaw No. 1183, 2015**

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

---

**WHEREAS** an application has been made to amend the CS-7-Tourist Commercial & Residential zone to include "Personal Services" as a permitted use in section CS-7.1.1(1);

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. Section CS-7.1.1(1) of the Zoning Bylaw is amended by adding "Personal Services", such that the subsection of the Zoning Bylaw reads as follows:

**CS-7.1 Permitted Uses:**

CS-7.1.1 The following uses are permitted, but *secondary permitted uses* are only permitted in conjunction with a *principal permitted use*:

(1) Principal:

- (a) *Hotel*
- (b) *Motel*
- (c) *Resort Condo*
- (d) *Mixed Commercial/Residential*
- (e) *Mixed Commercial/Resort Condo*
- (f) *Boutique Retail*
- (g) *Convenience Store*
- (h) *Office*
- (i) *Bistro/Café*
- (j) *Art Gallery*
- (k) *Daycare Centre*
- (l) *Public Assembly*
- (m) *Personal Services*

2. This bylaw may be cited as "Zoning Amendment Bylaw No. 1183, 2015".

**READ A FIRST TIME** this XXth day of XX, 2015.

**READ A SECOND TIME** this XXth day of XX, 2015.

**PUBLIC HEARING** held this XXth day of XX, 2015.

**READ A THIRD TIME** this XXth day of XX, 2015.

**APPROVED IN ACCORDANCE WITH SECTION 52 OF THE TRANSPORTATION ACT**  
this XXth day of XX, 2015.

**ADOPTED** this XXth day of XX, 2015.

**CERTIFIED A TRUE AND CORRECT COPY** of “District of Ucluelet Zoning Amendment  
Bylaw No. 1183, 2015.”

\_\_\_\_\_  
Mayor  
Dianne St. Jacques

\_\_\_\_\_  
CAO  
Andrew Yeates

**THE CORPORATE SEAL** of the District of Ucluelet was hereto affixed in the presence of:

\_\_\_\_\_  
CAO  
Andrew Yeates